



INDIAN COLLEGE OF PEDIATRICS

The Academic Wing of Indian Academy of Pediatrics

Address: Tower A, Third Floor 2314, The Corenthum, Sector 62, Noida, Uttar Pradesh-201301 (India)

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Standard Operating Procedure (SOP) for ICP Exam 2025

1. Overview

The Indian College of Pediatrics (ICP) Exam 2025 is a computer-based test (CBT) designed to assess knowledge in Pediatrics. The exam will be conducted online across multiple locations in India.

2. Important Dates

- Registration Start Date: 1 March 2025
- Registration End Date: 30 March 2025
- Admit Card Release Date: 10 to 15 April 2025 (Tentative)
- Exam Date: **11 May 2025 (Sunday)**

3. Required Documents

- Photograph: Soft copy (PDF/JPEG/PNG), max 175 KB
- Signature: Soft copy (PDF/JPEG/PNG), max 175 KB
- MBBS Marksheet: Last two examinations held (Final and Pre-final)
- Payment Options: UPI/Credit/Debit card

4. Exam Centres

- The Exam will be conducted in the following 6 locations: **Delhi, Chennai, Mumbai, Kolkata, Bangalore, and Hyderabad** (If any case, the minimum number of Applicants are not there the centre may be deleted and prior intimation will be provided to the Applicant)
- Candidates must select 2 preferred centres at the time of registration.

5. Exam Structure

- Mode: Online (Computer-Based Test - CBT)
- Duration: 3 hours
- Number of Questions: 100 Multiple-Choice Questions (MCQs)
- Eligibility Criteria: (MD/DNB/ DCH Pediatrics)
 - Candidates must have their University degree/Provisional degree/Undertaking from HOD that the candidate has passed the Exam by May 20, 2025, to be eligible for counselling and allotment.
 - It is the responsibility of the candidate to ensure eligibility.
- Application Fee: INR 2500 + GST

6. Admit Card

- Admit cards will be available from April 10-15, 2025(Tentative) on Official website.
- A printed admit card and valid photo ID are required at the exam Center.

7. Counselling Process

The counselling process includes three rounds each 10-days, running from May 20 to June 20, 2025

A. Seat Allotment Process

- Candidates shall indicate their course preferences **after** the declaration of the merit list.
- Candidates scoring above the 25th percentile qualify for the merit list
- The entire allotment process will be online.

B. Counselling Process Guidelines

- All candidates who qualify in the merit list would be considered for the allotment process.
- Candidates must use the registered mobile number/email ID for counselling, as OTPs will be sent to those details.
- The order of seat allocation will be based on rank and college preferences selected by candidates.
- The candidate shall have the option of "ACCEPT," "SLIDE" and REJECT

C. Procedure for Candidates Allotted a Seat in the 1st Round:

Option 1: Accept the Allotted Seat

- Once a candidate accepts the seat, that seat is frozen for that particular candidate.
- A non-refundable fee of INR 5,000 must be paid upon acceptance towards ICP registration charges. This fee is for that particular position and is non-refundable and non-transferable.
- The candidate shall have 5 days to report to the allotted institute.
- After accepting the position, if the candidate does not want to join the Centre, she/he has to inform the centre and ICP within these 5 days. The candidate would then be eligible for next round of allotment.
- If the candidate fails to report within the designated time, the seat will be reallocated in the next round, and the fee forfeited. The candidate shall not be eligible for further allotment process.

Option 2: SLIDE (Participate in the 2nd Round)



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- Candidates opting for the SLIDE option will be automatically eligible for the second round of allotment.
- The allotted seat is vacated for the next eligible candidate.

8. Policies Regarding Eligibility for 2nd Round

- Candidates who select-SLIDE in the 1st round and fulfilled the requirements are eligible for the 2nd round.
- Candidates who were considered in the 1st round but were not allotted any seat will automatically be eligible for the next round.
- Candidates eligible for the 1st round but who did not register or fill choices shall still be considered eligible for the 2nd round.

9. Contact Information

- For any queries related to the ICP Exam 2025, candidates may contact the official helpdesk:
- Email: icpexams@gmail.com.
- WhatsApp & Contact Number: +91 84486 20420

10. Additional Information

- Candidate invoices will be generated.
- A non-refundable registration fee towards ICP registration of INR 5,000 is required at the time of seat acceptance.
- This fee is over and above the course fee, payable to the Chapter and Centre as applicable.
- A centre dashboard will be created to track available seat status and monitor allocated candidates.
- Institutes will have a dashboard to check allocated candidates and acknowledge reporting details.

Centre Dashboard Details:

- ICP Member No.
- Chapter Name
- Course Name
- Course Duration
- Centre Code
- Centre Name
- City/State of Centre
- Course Coordinator Name
- Coordinator Contact Number
- Coordinator Email ID
- Academic Head Name
- Academic Head Email ID
- Academic Head Contact Number
- Centre Fee: Optional Section
- Chapter Fee: Optional Section
- Stipend Provided: Yes/No
- Accommodation Provided: Yes/No
- Number of Seats Available for **July 2025 Session**





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